

POLICY AND PROJECT ADVISORY BOARD

Report of the Meeting held on Wednesday, 24th November, 2021 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr J.B. Canty (Chairman)
Cllr P.I.C. Crerar (Vice-Chairman)
Cllr P.J. Cullum (Vice-Chairman)

Cllr Gaynor Austin
Cllr Jessica Auton
Cllr Sophia Choudhary
Cllr Mara Makunura
Cllr Sophie Porter
Cllr M.J. Roberts

Apologies for absence were submitted on behalf of Cllr Michael Hope and Cllr Prabesh KC.

17. MINUTES

The minutes of the meeting held on 22nd September, 2021 were agreed as a correct record.

18. HOUSING STRATEGY

The Board welcomed Strategy and Enabling Officer, Zoe Paine who was in attendance to give a presentation on the Housing and Homelessness Prevention Strategy 2022-2027. Tim Mills, Head of Economy, Planning and Strategic Housing was also in attendance.

Ms Paine, gave an overview of considerations during the process for compiling the new strategy through a collaborative approach, these included detailing what needed to be included and a summary of themes. The purpose would be to take an objective approach and to scope/reflect on what was right for the Council – would it support the Council's corporate vision and objectives?

A summary was given on the current strategy, which had been set out in four themes and ran until the end of 2022. It was noted that the Council's corporate context had changed since the existing strategy had been agreed and the new Vision for Rushmoor would need to be considered whilst scoping the new document. The Vision had identified, housing for every stage of life, as one of its six major ambitions and the Council's Business Plan had stated that enough homes and types of housing were available in Rushmoor.

It was noted that legislation stated that all housing authorities must update their strategy every five years. As part of the update, a review should be carried out of all forms of homelessness and a plan should be set out on how the Council would secure appropriate accommodation and support for people who may become homeless or were at risk of becoming homeless.

It was proposed that the Council would deliver a well researched document, which provided a clear approach to any housing themes identified as part of the scoping work. Engagement on the strategy would be carried out through work with the Board, consultation with partners and continued review and audit processes. In addition, it was suggested that a supporting delivery plan could help the team monitor implementation and progress of the strategy. Other interfaces and dependencies to consider whilst scoping the strategy were, the Council's Local Plan and Strategic Economic Framework, national housing and planning policies and funding models, partnership working with housing and service providers and the voluntary sector, and the work of other Local Authorities and Hampshire County Council (HCC).

The Board noted that the strategy would not be responsible for the delivery of some specific housing projects which were managed and resourced as part of the Rushmoor Housing Company or as part of the Property, Major Works and Regeneration Programme. Some constraints also needed to be considered such as, the ability to resource and deliver the project, Members' desire to maintain housing as a priority and any significant changes to national housing policy during the lifetime of the project.

Ms Paine shared a number of objectives with the Board, and Members were asked to consider the appropriateness of the suggested objectives and feedback with any additional areas that may be included. The proposed objectives were:

- Set out a clear approach to delivering housing which met a range of housing needs and aspirations in the borough
- Support the Council in its corporate objectives and to support the delivery of the Climate Change and Supporting Communities strategies
- Demonstrate transparency in the way in which the Council met its statutory housing duties
- To ensure that the borough's most vulnerable residents had access to accommodation and support appropriate to their needs

Ms Paine also shared a proposed approach to the process, this included a review of the current strategy, an update on housing needs and market data, an audit of the existing housing service provision, consultation/engagement with partners/stakeholders and drafting, approval, publication and implementation of the new strategy. Suggested scoping considerations were also shared, these included:

- Understanding needs and aspirations
- Adoption of an approach to maximise energy efficient, open market and affordable housing delivery with developers/stakeholders/Rushmoor Homes Limited, in line with Government policy and the Local Plan
- Best use of existing housing stock/empty homes
- Rough Sleeping and Temporary Accommodation Strategies

- Approach to homelessness prevention, advice and housing allocation

The proposed timescale was noted and it was felt that feedback on progress could be made to the Board in Spring 2022. The draft document would then, hopefully, be shared with the Cabinet in October 2022 and presented to Full Council in December for adoption.

The Board discussed the suggested objectives as set out and a number of common themes were identified, these included:

- Commitments to residents rather than objectives
- Affordability across different segments of the population, best use of stock - some residents not in properties that worked for their needs - consideration on how to get the right people, in the right home, at the right time of life
- Improved quality of all housing stock
- Climate change/sustainability priorities
- Identification of future need
- Wellbeing/vulnerability needs
- Constraints on available space to build on – how to maximise

The Board continued their discussions on the suggested approach, the following were highlighted:

- An allocation scheme – it was noted that Members could choose groups to be included in an allocation scheme, and currently military personnel were a priority within the system, however, the scheme was based on fairness for all residents
- Increase building opportunities on brown field sites – the Board were advised of forthcoming government proposals to accelerate the use of brown field sites in the future for development
- Consideration be given to how private sector housing management companies operate

ACTION:

What	By Whom	By When
To bring data collated to inform the strategy to the Board for consideration.	Tim Mills - Head of Economy, Planning and Strategic Housing Zoe Paine - Strategy and Enabling Officer	March 2022

The Chairman thanked Ms Paine and Mr Mills for their presentation and contribution to the meeting.

19. BUSINESS PLAN

The Board welcomed John McNab, Policy and Performance Manager and Rachel Barker, Assistant Chief Executive who were in attendance at the meeting to provide a presentation on the development and progress of the Council’s Business Plan 2022-25 and the details of the findings from a series of workshops held with Heads

of Services throughout October and November, 2021. The Board were being asked to consider the workshop findings and provide comment on what might be taken forward for consideration and inclusion in the next stages of the process.

Mr McNab, reported on the workshops that had been undertaken with Heads of Service and the Executive Leadership Team. Consideration had been given to significant cross-cutting issues which could impact the Council, existing plans and strategies and any proposed changes within individual services. The structure, content, priorities and activities of the existing business plan and the 2021 Residents' Survey feedback and PESTLE horizon scanning opportunities were also considered.

It was noted that feedback from the workshops had highlighted the following as potential areas for development:

- Community Engagement – suggestions included the use of a residents' panel, specific resident surveys and/or public consultation, however it was proposed that a Community Communications and Engagement Plan be developed and linked with the Business Plan in 2022.
- Business Plan Structure – suggestions included a reduction of levels (i.e. themes, priorities and key activities) making it a clearer, relatable and cohesive document that did more to articulate the outcomes the Council were aiming to achieve. The modernisation and transformation programme and equality and diversity work were also suggested as areas to include within the Plan.
- The way we work – it was suggested that a stronger narrative could be used for:
 - Organisational values – to include the Council's new organisational values
 - Information governance and security – data protection, data security and/or information governance should feature as a common principle in the way Council services are delivered
 - Financial stability – affordability and flexibility should be reflected in the delivery of activities within the Plan
 - Performance arrangements and measures – to include principles on how the priorities are delivered in a measured way to ensure tangible outcomes
- Key Priorities and Activities – a number of activities had been identified from the existing Business Plan that could be considered for retention and/or inclusion in the revised Plan (Appendix A). A list had also been consolidated of suggested new activities to be considered (Appendix B). The Board reviewed the lists.
- Guiding Principles – given the feedback and comments made on the structure and content of the Business Plan the following themes had been identified as guiding principles for the future refresh of the Plan:

- Focus on a smaller number of priorities and activities
- A simpler and more succinct document
- Balance in terms of affordability and capacity
- Focus of key outcomes and deliverables

The Board noted the next steps, which would be to present the principles and key activities identified as part of the evidence gathering phase to Informal Cabinet on 16th December, 2021 and subject to further refinements, a draft document could be presented to the Board at its meeting in January, 2022.

The Board discussed the findings from the workshops and made a number of comments. In summary, it was felt important to produce a clear, simple, succinct document that was easily understood by residents. It should have clear and achievable outcomes/commitments, underpinned by strong evidence and should take into account affordability and capacity. In response to a query, it was noted that it was yet unknown which of the items in Appendix B would be affordable and consideration of this would be made in the next phase of the refresh. A costing exercise should also be considered for each activity to assess its affordability.

Public engagement with hard to reach groups was also discussed, in particular with young people, where it was felt there had been a gap. This would be considered further as part of the next phase and as part of the potential for a Community and Communications Engagement Strategy.

ACTION:

What	By Whom	By When
To consider the best way to share the evidence from the officer workshops with Members	Rachel Barker – Assistant Chief Executive John McNab – Policy and Performance Manger	January, 2022

The Chairman thanked Ms Barker and Mr McNab for their presentation.

20. **WORK PROGRAMME**

The Board **NOTED** the current Work Plan.

The Chairman report that an update would be sought on the work of GT3 and the Farnborough Civic Quarter for the next meeting of the Progress Group.

Other items that were raised for consideration by the Progress Group were:

- Section 215
- Government Policy - Levelling Up White Paper
- Housing Strategy Group – request for meeting in early January, 2022

The meeting closed at 8.56 pm.

OVERVIEW AND SCRUTINY COMMITTEE

Report of the Meeting held on Thursday, 9th December, 2021 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr M.D. Smith (Chairman)
Cllr Mrs. D.B. Bedford (Vice-Chairman)

Cllr Gaynor Austin
Cllr Jib Belbase
Cllr M.S. Choudhary
Cllr K. Dibble
Cllr L. Jeffers
Cllr Mara Makunura
Cllr Nem Thapa

Apologies for absence were submitted on behalf of Cllr R.M. Cooper and Cllr S.J. Masterson

18. MINUTES OF THE PREVIOUS MEETING

The Minutes of the Meeting held on 28th October, 2021 were **AGREED** as a correct record.

19. RUSHMOOR HOUSING LIMITED - SHAREHOLDERS REPORT

The Committee welcomed Rushmoor Housing Limited's Chief Operating Officer, Tim Mills and Chief Financial Officer, Steve Ward, who were in attendance at the meeting to give a presentation on the background and content of the latest Shareholder Report.

The Committee noted that Rushmoor Housing Limited (RHL) had been set up in April 2020 to provide quality homes for rent in the Borough. The Council was the company's only shareholder and the Council's Chief Executive had been appointed as the shareholder representative. Governance arrangements required a shareholders report, which monitored the company's progress against its business plan, to be submitted to the Chief Executive every six months. The Report could then be referred to the Overview and Scrutiny Committee or the Corporate Governance, Audit and Standards Committee for consideration.

It was noted that between April 2020 – September 2021 a number of milestones had been reached. These included the purchase of RHL's first property, it's first tenant taking up residency and it's first planning permission granted on two properties. In addition, the company had drawn down its first funding tranche to start the important role of income generation. The first audit had also been undertaken, which had established that the company had a reasonable level of assurance. As part of the

audit, a number of actions had been identified to further strengthen the company's position moving forward.

The Committee reviewed the balance sheet and profit and loss account. It was noted that RHL borrowed funds from the Council at a commercial rate of 5.5%, (the Council borrowed at a rate of around 1.5% equalling an average 4% profit) to fund property development and the acquisition programme. It was expected that the company would be in loss whilst undertaking the development and purchase programmes but this loss would, in time, be recovered through rental income. In response to a query regarding future profits, it was noted that, initially, any outstanding debt would be paid off. Any further profit could then be used to either investment in more properties, discount rents and/or make dividend payments to shareholders.

It was noted that professional expertise was in place to support RHL. External architects, solicitors and employment agents had been engaged to support the work and a procurement process was underway to set up a panel of valuation surveyors. It was also noted that a contract was in place with Romans Estate Agents to manage the properties on behalf of RHL. However, as the property portfolio increased consideration could be given to bringing the management in house.

It was reported that the business plan estimated that property delivery would be in the region of 60 properties by 2023/24. However, it was noted that the Council had approached RHL to purchase 80 properties in Union Yard and the revised business plan, to be presented to the Council at its meeting in February, 2022, would reflect this increase. The revised business plan would also reflect revised timings of the programme to take account of a better understanding of resources required to deliver the programme, delays in transferring sites to RHL and subsequent delays in rental income. These would be reflected in budget planning.

The Committee noted issues the shareholder had been asked note as part of the Report, in particular:

- To achieve best consideration on lower profit rented properties
- To reduce development risk by preparation of sites, obtaining planning permission and dealing with issues of title in advance of transferring properties to RHL
- Provision of a new financial model – jointly developed to help assess viability of schemes
- Consideration being given to changing the Articles of Association to allow leasehold property purchases moving forward

With regard to staffing, the Committee noted that RHL had been operated by Council staff on a charged basis. Costs for October 2020 - March 2021 had been £27,500 and this would increase as the workload increased over the next two years as the company developed. In response to a query, it was noted that the additional workload had been added to existing staff contracts to ensure no time would be taken away from their existing roles. In respect of conflicts of interest, especially in relation to planning applications, it was advised that the internal audit report had stated that no conflicts had been found and that the Head of Economy, Planning and Strategic Housing had no input to planning applications made by RHL.

The Committee discussed the option of becoming a Registered Provider, however it was noted that becoming a Registered Provider would not be worthwhile at the present time. In respect of affordable rents it was noted that a subsidy would be required to make it work economically, therefore this would not be an option at the present time.

The Committee **ENDORSED** the report on Rushmoor Housing Limited and the Chairman thanked Mr Mills and Mr Ward for their presentation.

NOTE: Cllr K. Dibble declared a personal but non prejudicial interest in this item in respect of his involvement as a Member on the Board of Rushmoor Housing Limited and, in accordance with the Members' Code of Conduct, remained in the meeting during the discussion. Cllr M.S. Choudhary also declared an interest in that he is an Estate Agent by profession and, in accordance with the Members' Code of Conduct, remained in the meeting during the discussion.

20. **SUPPORTING COMMUNITIES**

The Committee welcomed Andrew Colver, Head of Democracy and Community, Emma Lamb, Community and Partnerships Manager and Tony McGovern, Community and Partnerships Officer, who were in attendance to give a presentation setting out the planned work and progress of the Supporting Communities Strategy and Action Plan. An update was also provided on the newly opened Community Grub Hub based in Aldershot. The Portfolio Holder for Democracy, Strategy and Partnerships was also in attendance.

The Committee noted the objective of the Strategy, which had been "to tackle the effects of poverty and deprivation and to have a positive impact on people's daily lives". It was reported that there had been a complex history relating to deprivation in some areas across the borough and the situation had been made more difficult by the coronavirus pandemic. Through partnership working with local organisations such as the Clinical Commissioning Group (CCG), Rushmoor Voluntary Services (RVS), Citizens' Advice (CA) and Hampshire County Council (HCC), amongst others, four priority areas had been identified, these were:

- Physical and mental health
- Young people
- Economic hardship
- Connecting communities

The way the Council had supported the work with the strategy was explained and the Committee was advised on spend to date, in particular on economic hardship and physical and mental health initiatives, in part due to the impacts of the pandemic. It was also noted that approximately £146,000 of external funding had been secured, partly due to specific funding relating to the pandemic.

The Committee noted areas of work in each of the four themes:

- Physical and Mental Health – activities included, mindfulness walks, “Talk Mental” a men’s mental health project, health inequalities and mental health support in schools
- Young People – raising aspirations through mock interviews/support to year 11 students, Kickstart placements, employment support via the North Hampshire Youth Hub, engagement with work on climate change and the potential creation of a Youth Panel
- Economic Hardship - the focus in this area had been the Grub Hub. Established as a Community Interest Company, the Grub Hub, Windsor Way, Aldershot had opened on 7th December, 2021. In the two days since opening its doors, 20 households had been supported, three volunteers had signed up, financial donations had been received and three requests for support, two for help with fuel bills and one for a fridge, had been dealt with. In addition, other projects to address economic hardship included the COVID Support Helpline, the Virtual Job Club and the community larder at Park Church.
- Connecting Communities – to tackle the issues around residents who were digitally excluded, this included initiatives such as the Keep Well and Stay Connected digital platform which offered advice, activities and video calling through the television, the Afghanistan resettlement programme and the wellness walks and heritage trails.

It was noted that partnership working had been essential to the projects that had been and would continue to be delivered as part of the Strategy. The relationships fostered with the NHS, local Clinical Commissioning Group (CCG), Rushmoor Voluntary Services (RVS), Citizens’ Advice and the Primary Care Networks (PCNs) amongst others, had allowed for collaborative working on mutual priorities, data sharing and access to funding streams, which in turn had assisted in the delivery of joint projects to tackle issues within the community.

The Committee was advised of the challenges the team faced, these included engaging with young people, the pandemic and funding streams. However, moving forward it was advised that the Strategy would undergo a review to ensure it was fit for purpose and continued to address the priority issues within the Borough. Other areas of focus included tackling health inequalities, joint messaging, securing external funding and shared learning.

The Committee discussed the presentation and raised issues around engagement with young people and how this would be addressed, it was felt that an understanding of what young people wanted was needed to allow for successful engagement. A discussion was also held on funding, in particular the need for local authorities to fill the gaps left by the reduction in funding from county councils. It was noted that relationships with Hampshire County Council at officer level had strengthened during the pandemic and stronger levels of support for projects ran by the Council were evident. These relationships would continue to be nurtured moving forward.

The Committee **ENDORSED** the work of the Supporting Communities Strategy and Action Plan and suggested that a recommendation be made to the Cabinet to ensure that the Supporting Communities project funding for 2022/23 would not be impacted.

AGREED:

ACTION	WHEN	WHO
To arrange a formal visit to the Grub Hub, Windsor Way, Aldershot	March 2022	Andrew Colver, Head of Democracy and Community

21. **WORK PLAN**

The Committee **NOTED** the current Work Plan.

It was noted that the meeting on 17th February, 2022 would include items on education and the Primary Care Networks.

Suggestion for future items included:

- Frimley Park Hospital
- Disability/Access monitoring within regeneration projects etc.

The meeting closed at 8.55 pm.

POLICY AND PROJECT ADVISORY BOARD

Draft Report of the Meeting held on Wednesday, 26th January, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr J.B. Canty (Chairman)
Cllr P.I.C. Crerar (Vice-Chairman)
Cllr P.J. Cullum (Vice-Chairman)

Cllr Gaynor Austin
Cllr Sophia Choudhary
Cllr Michael Hope
Cllr Prabesh KC
Cllr Mara Makunura
Cllr M.J. Roberts

Apologies for absence were submitted on behalf of Cllr Jessica Auton and Cllr Sophie Porter.

Cllr Christine Guinness was in attendance as Standing Deputy.

21. MINUTES

The minutes of the meeting held on 24th November, 2021 were agreed as a correct record.

22. STRATEGIC ECONOMIC FRAMEWORK

The Board welcomed Mr Lee McQuade, Economy and Growth Manager, and Mr Tim Mills, Head of Economy, Planning and Strategic Housing, who were in attendance to give a briefing on the Council's Strategic Economic Framework (SEF). The purpose of the briefing was to provide an update following the business facing consultation process and on the high level objectives and action plan.

It was advised that the consultation process with businesses had taken place during November/December 2021. 125 responses had been received with the majority agreeing with all sections of the document. A few common themes had been identified from the comments made, in particular:

- The need to incorporate more on climate change and clean growth
- Use of easier to understand language/jargon
- Inclusion of working from home/remote working impacts
- The need for help now
- Need for ongoing and timely data
- Resourcing

The Board was advised on revisions made to the Framework following the comments from the previous meeting of the Board. The vision and key performance outcomes had also been streamlined following comments received. The vision would be supported by four strategic pillars;

- SP1: Business Environment – Business support, retention, innovation and inward investment
- SP2: Skills, Inclusion and Prosperity
- SP3: Transport Accessibility and Communications Infrastructure
- SP4: Place – Our Centres, Sites and Workspaces

The purpose of the strategic pillars had been to provide a framework for organising and managing the individual projects and actions described in the action plan and would also guide efforts in bringing together businesses and partners to deliver the key outcomes.

The next step would be to ensure that the SEF aligned with the Council Plan 2022-25 and, if published in time, the Levelling Up White Paper. It was then proposed that the finalised document would be presented to Cabinet in March 2022 for approval.

The Board discussed the draft document and **ENDORSED** the changes made. However, the “less is more” ethos was stressed to ensure aspirations/actions were achieved. Other areas discussed included:

- Apprenticeships/skills
- Inequality
- Digital connectivity/remote working spaces
- Carbon neutrality

Mr Mills advised that a balance would be required between delivery and partnership working to achieve the aims of the SEF. It was also noted that duplication of priorities needed to be avoided, for example, where a priority was included in its own strategy, such as climate change, this would be referred to but not detailed extensively. In response to a query regarding funding, it was noted that funding would be from external sources through bidding processes.

The Chair thanked Mr McQuade and Mr Mills for their presentation and it was advised that Mr McQuade would pick up, in more detail, on comments and queries with individual Members outside the meeting where required.

23. **COUNCIL PLAN DEVELOPMENT**

The Board welcomed John McNab, Policy and Performance Manager, and Rachel Barker, Assistant Chief Executive, who were in attendance at the meeting to provide a presentation on the development and progress of the Council Plan 2022-25. The Portfolio Holder for Democracy, Strategy and Partnerships, Cllr Adrian Newell, was also in attendance.

The Board reviewed the process undertaken to date, and what remained to be completed before the Council Plan was presented to the Cabinet and full Council in

February, 2022. The guiding principles, discussed at previous meetings and incorporated into the Plan, were reviewed and the structure of the document was outlined. The structure had been amended to incorporate a new “welcome and introduction” section, a brief explanation on the purpose of the Plan, infographics on the local area, key challenges, priorities and activities, the workforce and the way the Council worked and how performance and delivery would be monitored. A section had also been included on past achievements, which highlighted what the Council had said it would do and what had been achieved.

The Board was advised on the People and Place related priorities and key activities, which had been underpinned by supporting strategies and plans, these included:

- People
 - Roll out of phase two of the food waste collection service
 - Help people (especially young people) into employment
 - Develop a walking and cycling plan
 - Develop a new leisure centre in Farnborough
 - Encourage active and healthy lifestyles
 - Support apprenticeships through the Aerospace Research and Innovation Centre (ARIC)
- Place
 - Complete the Aldershot Town Centre redevelopments
 - Progress the Farnborough Civic Quarter developments
 - Develop the Southwood Country Park
 - Support the creation of quality new homes
 - Update facilities at Aldershot Crematorium
 - Progress an aerospace heritage project

The Board was asked to comment on the draft Plan, and to consider suitable measures for performance monitoring and reporting purposes for its delivery. Comments would be fed back to the Cabinet at its meeting on 8th February, 2022.

The Board discussed the continued development of the Plan and raised a number of issues, including;

- Engagement with young people and hard to reach groups, learning from best practice - it was noted that a Communications Plan would sit alongside the Council Plan to support this area of work
- Affordable homes/social housing/family sized homes – it was advised that this area was covered in the Local Plan
- Capture existing priorities/activities in the refreshed Plan
- The need to include the priority to become carbon neutral by 2030
- Use of partners around helping people to become more active
- Increased income generation across services
- Links between the Council Plan and Rushmoor Housing Limited

The Board discussed a proposed LGA Peer Review on the Council’s operations, it was advised that it was hoped that this would take place later in the year following the launch of the new Council website.

The Chair thanked Ms Barker and Mr McNab for their presentation.

24. **JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY**

The Board welcomed James Duggin, Head of Operational Services who was in attendance to give a presentation on the Project Integra Joint Municipal Waste Management Strategy (JMWMS). Members were being asked comment on the document in the local context.

It was advised that the JMWMS aimed to deliver waste collection, treatment and disposal solutions that provided best value financially, whilst minimising environmental impact. The Strategy set out the strategic direction for the Project Integra Partnership, and would be supported by an operational partnership agreement and detailed action plan.

The key objectives of the Strategy were:

- Partnership working – through approval of the Strategy and adopting a whole systems approach to waste services across Hampshire
- Recyclable materials management – through a commitment to move to a twin stream system to dry recyclables and reduce contamination in all waste streams
- Waste reduction – through supporting the aim to reduce waste and increase the reuse of bulky waste
- Best practice – through a commitment to share best practice to improve performance and delivery
- Service delivery – through a commitment of consistent communications to support service delivery across the partnership

The implications for Rushmoor were detailed, these included the establishment of performance targets, possible changes to bins, vehicles and collection rounds. However, it was noted that these potential changes may not happen for several years.

The Board discussed the presentation and commented/raised queries as follows:

- Need to look at what others do – i.e. circular economy
- Train/teach young people to cook – the Board were made aware of the “Love Food – Hate Waste” campaign that the Council had used in the past, this initiative educated people with meal planning, recipe ideas etc. it was hoped that the Council could do more in this area moving forward
- Engage with large supermarkets on how they present food – it was noted that Project Integra lobbied supermarkets on packaging and food waste
- Flytipping and the impacts of the reduction in hours and lanes at the Household Waste Recycling Centre (HWRC) and resulting costs – it was noted that no significant impact had been recorded since the changes had been implemented and it was also advised that Rushmoor incurred the cost to

collect fly tipped items and Hampshire County Council covered the cost of disposal

- Twin streams system, how many others are doing this? – It was advised that there had been a push from Central Government to collect more waste separated at source across the country. The twin stream system protected the quality of recyclables increasing the percentage of items suitable for recycling
- What was the plan to help reduce contaminated waste streams? - it was noted that communications, crew training and a robust approach to rejecting bins that were contaminated were all options of tackling contaminated waste.

The Board **ENDORSED** the approach and requested that the item remain on the work plan for review. The Chair thanked Mr Duggin for his presentation.

25. **WORK PROGRAMME**

The Board **NOTED** the current Work Plan.

The meeting closed at 9.37 pm.
